

**Willows Unified School District**  
**Student Educational Field Trip Activity Request Form**

(Complete and turn into Principal TWO WEEKS prior to scheduled activity)

**Date(s) of Activity:** 2/9/2020 - 2/11/2020

**Departure Time:** 1:30 p.m.

**Termination Time:** 4:00 p.m.

**Specific Destination(s):** Inn off Capital Park, 1530 N. Street, Sacramento, CA 95814

**Purpose of Field Trip:** FCCLA Capital Leadership Experience

**Number of Students:** 2

**Grade level(s)/Class:** 9-12

**School(s) Involved:** Willows & Orland High Schools & other FCCLA Region schools in CA.

**Person in Charge:** Kathy Poldervaart

**Phone #:** 530-514-2790

**Chaperones (including teachers):** Beven Cassidy FCCLA Conference Coordinator, & Kathy Poldervaart WHS FCCLA Advisor/Region 2 Coordinator.

**Provision for Meals:** Meals are provided.

**Estimated cost other than district transportation (specific breakdown)**

Registration fee: \$150 per student covers two nights lodging, meals and transportation costs.

If district transportation for the field trip is required, complete a Vehicle Request Form and submit to the building principal with this form.

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I understand that this field trip is part of the school's regular curriculum and that all school rules and district policies will be in effect during the entire trip.

Teacher's Signature Kathy Poldervaart Date 11/11/19

Principal Approval  Date 11/12/19

**Willows Unified School District**  
**Student Educational Field Trip Activity Request Form**

(Complete and turn into Principal TWO WEEKS prior to scheduled activity)

**Date(s) of Activity:** 3/11/2020 - 3/12/2020

**Departure Time:** 8:00 am.

**Termination Time:** 6:00 pm.

**Specific Destination(s):** CA Dept. of Education, 1430 N. St., Suite 4202, Sacramento, CA

**Purpose of Field Trip:** FCCLA State Executive Council Meeting

**Number of Students:** 1

**Grade level(s)/Class:** Grade 12

**School(s) Involved:** CA FCCLA Region Presidents & State Officers

**Person in Charge:** Melissa Webb

**Phone #:** 916-319-0773, 916-212-0529

**Chaperones (including teachers):** Melissa Webb, FCCLA State Advisor, C.D.E.

Other Advisors: Maria Maberto and Trisha Chapman

**Provision for Meals:** Provided

**Estimated cost other than district transportation (specific breakdown)**

Parent driving own vehicle. Hotel provided: Inn Off Capital Park.

If district transportation for the field trip is required, complete a Vehicle Request Form and submit to the building principal with this form.

I understand that this field trip is part of the school's regular curriculum and that all school rules and district policies will be in effect during the entire trip.

Teacher's Signature Kathy Poedervaart Date 4/11/19

Principal Approval [Signature] Date 11-21-19